


Laporan Aktiviti Bulanan

Jun

Tujuan dokumen ini adalah untuk menyediakan laporan pelaksanaan kelas / bengkel yang di jalankan di Pusat Internet 1 Malaysia Kg Gajah

| ITEM JENIS | INFORMATION MAKLUMAT | NOTES NOTA | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|----------------|------|-------|---|----------------------------------|----------------|---|------------------------|----------------|---|------------------------|----------------|-----|------|-------|---|----------------------------------|----------------|---|------------------------|----------------|---|----------------------------------|----------------|---|----------------------------|----------------|--|
| Name of event Nama acara / program | <p><i>Carian Atas Talian (Penggunaan Internet)</i> <i>Asas Microsoft Excel (Cara Mengira)</i> <i>INTEL Learn Easy Steps</i> <i>Asas Microsoft Power Point (Kad Raya)</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date & Time Tarikh & Masa | <p><i>Tarikh : 8.6.2017 Masa : 2.30 Petang – 5.00 Petang</i> <i>Tarikh : 11.6.2017 Masa : 2.00 Petang – 5.00 Petang</i> <i>Tarikh : 17-18.6.2017 Masa : 10.00 Pagi – 2.00 Petang</i> <i>Tarikh : 20.6.2017 Masa : 2.30 Petang – 5.00 Petang</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location Lokasi | <p>PI1M Kg Gajah</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Purpose Tujuan | <ul style="list-style-type: none"> • <i>Meningkat kemahiran pelajar terhadap penggunaan komputer.</i> • <i>Menerapkan minat pelajar terhadap konsep teknologi terkini.</i> • <i>Meningkatkan daya kreativiti pelajar.</i> • <i>Pelajar dapat menerapkan ilmu sebagai langkah persediaan dalam mencipta peniagaan sendiri.</i> • <i>Menggalakkan pelajar menimba ilmu di Pusat Internet 1 Malaysia Kg Gajah</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Details of recipients Butiran Penerima | <p>1. Carian Atas Talian</p> <table border="1" data-bbox="440 1430 1369 1598"> <thead> <tr> <th>BIL</th> <th>NAMA</th> <th>NO KP</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>MUHAMAD AMIRUL FAIZ BIN MAHYUDIN</td> <td>041111-10-1463</td> </tr> <tr> <td>2</td> <td>MUHAMAD AZRIN BIN ZARI</td> <td>060727-08-0879</td> </tr> <tr> <td>3</td> <td>ROSMARINA BINTI YAACOB</td> <td>810414-08-6794</td> </tr> </tbody> </table> <p>2. Asas Microsoft Excel (Cara Mengira)</p> <table border="1" data-bbox="440 1682 1369 1881"> <thead> <tr> <th>BIL</th> <th>NAMA</th> <th>NO KP</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>MUHAMAD AMIRUL FAIZ BIN MAHYUDIN</td> <td>041111-10-1463</td> </tr> <tr> <td>2</td> <td>MUHAMAD AZRIN BIN ZARI</td> <td>060727-08-0879</td> </tr> <tr> <td>3</td> <td>MUHAMMAD AFIQ DANIAL BIN MOHAMED</td> <td>060616-08-0088</td> </tr> <tr> <td>4</td> <td>MUHAMAD AZRAMADAN BIN ZARE</td> <td>070920-10-0885</td> </tr> </tbody> </table> | BIL | NAMA | NO KP | 1 | MUHAMAD AMIRUL FAIZ BIN MAHYUDIN | 041111-10-1463 | 2 | MUHAMAD AZRIN BIN ZARI | 060727-08-0879 | 3 | ROSMARINA BINTI YAACOB | 810414-08-6794 | BIL | NAMA | NO KP | 1 | MUHAMAD AMIRUL FAIZ BIN MAHYUDIN | 041111-10-1463 | 2 | MUHAMAD AZRIN BIN ZARI | 060727-08-0879 | 3 | MUHAMMAD AFIQ DANIAL BIN MOHAMED | 060616-08-0088 | 4 | MUHAMAD AZRAMADAN BIN ZARE | 070920-10-0885 | |
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| 1 | MUHAMAD AMIRUL FAIZ BIN MAHYUDIN | 041111-10-1463 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>3. INTEL Learn Easy Steps</p> <table border="1" data-bbox="443 283 1369 485"> <thead> <tr> <th>BIL</th> <th>NAMA</th> <th>NO KP</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>NURUL MURNI AISHAH BINTI JAAFAR</td> <td>970219-08-5756</td> </tr> <tr> <td>2</td> <td>NOORAIN BINTI ROSLAN</td> <td>970616-02-6178</td> </tr> <tr> <td>3</td> <td>NURUL IZZATI BINTI ZULKEFLY AMIN</td> <td>970202-08-5186</td> </tr> <tr> <td>4</td> <td>NURSYAZWANI AQILAH BINTI SHAMSUDDIN</td> <td>970427-08-5814</td> </tr> </tbody> </table> <p>4. Asas Microsoft Office Power Point (Kad Raya)</p> <table border="1" data-bbox="443 619 1369 968"> <thead> <tr> <th>BIL</th> <th>NAMA</th> <th>NO KP</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>MUHAMAD HAFIZ BIN SHAIFUL BAHRI</td> <td>030326-08-1099</td> </tr> <tr> <td>2</td> <td>RAJA FARIEZ HUSAINI BIN RAJA ROSLI</td> <td>011207-08-0479</td> </tr> <tr> <td>3</td> <td>MOHAMMAD HAIQAL B KHAIRUL ANUAR</td> <td>041209-16-0031</td> </tr> <tr> <td>4</td> <td>MOHAMAD ARIF BIN MOHD ZAM</td> <td>010427-08-0193</td> </tr> <tr> <td>5</td> <td>AMINOR MUAIMIN BIN AMINUDDIN</td> <td>011107-08-0439</td> </tr> <tr> <td>6</td> <td>MOHD TAUFIQ SAFWAN BIN ROZMI</td> <td>070822-06-0461</td> </tr> <tr> <td>7</td> <td>MOHAMAD AFIQ DANIEL BIN SALEHUDDIN</td> <td>050907-08-0877</td> </tr> <tr> <td>8</td> <td>MUHAMMAD ALIF SAFIAN BIN AHMAD SAYUTI</td> <td>050512-08-0207</td> </tr> </tbody> </table> | BIL | NAMA | NO KP | 1 | NURUL MURNI AISHAH BINTI JAAFAR | 970219-08-5756 | 2 | NOORAIN BINTI ROSLAN | 970616-02-6178 | 3 | NURUL IZZATI BINTI ZULKEFLY AMIN | 970202-08-5186 | 4 | NURSYAZWANI AQILAH BINTI SHAMSUDDIN | 970427-08-5814 | BIL | NAMA | NO KP | 1 | MUHAMAD HAFIZ BIN SHAIFUL BAHRI | 030326-08-1099 | 2 | RAJA FARIEZ HUSAINI BIN RAJA ROSLI | 011207-08-0479 | 3 | MOHAMMAD HAIQAL B KHAIRUL ANUAR | 041209-16-0031 | 4 | MOHAMAD ARIF BIN MOHD ZAM | 010427-08-0193 | 5 | AMINOR MUAIMIN BIN AMINUDDIN | 011107-08-0439 | 6 | MOHD TAUFIQ SAFWAN BIN ROZMI | 070822-06-0461 | 7 | MOHAMAD AFIQ DANIEL BIN SALEHUDDIN | 050907-08-0877 | 8 | MUHAMMAD ALIF SAFIAN BIN AHMAD SAYUTI | 050512-08-0207 | |
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| 1 | NURUL MURNI AISHAH BINTI JAAFAR | 970219-08-5756 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | NOORAIN BINTI ROSLAN | 970616-02-6178 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | NURUL IZZATI BINTI ZULKEFLY AMIN | 970202-08-5186 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | NURSYAZWANI AQILAH BINTI SHAMSUDDIN | 970427-08-5814 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1 | MUHAMAD HAFIZ BIN SHAIFUL BAHRI | 030326-08-1099 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | RAJA FARIEZ HUSAINI BIN RAJA ROSLI | 011207-08-0479 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | MOHAMMAD HAIQAL B KHAIRUL ANUAR | 041209-16-0031 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | MOHAMAD ARIF BIN MOHD ZAM | 010427-08-0193 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | AMINOR MUAIMIN BIN AMINUDDIN | 011107-08-0439 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | MOHD TAUFIQ SAFWAN BIN ROZMI | 070822-06-0461 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | MOHAMAD AFIQ DANIEL BIN SALEHUDDIN | 050907-08-0877 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | MUHAMMAD ALIF SAFIAN BIN AHMAD SAYUTI | 050512-08-0207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Details of contribution Butir-butir berkaitan dengan aktiviti</p> | <p>1. Carian Atas Talian (Penggunaan Internet)</p> <ul style="list-style-type: none"> ✓ Chrome ✓ Microsoft Office Word <p>2. Asas Microsoft Excel (Cara Mengira)</p> <ul style="list-style-type: none"> ✓ Microsoft Office Excel <p>3. INTEL Learn Easy Steps</p> <ul style="list-style-type: none"> ✓ Pembelajaran mengenai Microsoft Office ✓ Pembelajaran mengenai Internet ✓ Pembelajaran mengenai media sosial ✓ Pembelajaran mengenai keusahawan <p>4. Asas Microsoft Office Power Point (Kad Raya)</p> <ul style="list-style-type: none"> ✓ Perisian Microsoft Office Power Point | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Benefits of the contribution Kebaikan / kelebihan aktiviti</p> | <ul style="list-style-type: none"> • Pelajar dapat menimba pengetahuan baru mempersiapkan diri menceburi bidang perniagaan. • Pelajar menimba ilmu baru terutama kepada mereka yang masih baru mengenal dan mempelajari cara menggunakan Microsoft Office • Membantu pelajar lebih mengenali Internet dan cara | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p><i>menggunakannya dengan lebih baik</i></p> <ul style="list-style-type: none"> • <i>Pelajar memperolehi sijil kemahiran terutama yang mengikuti bengkel INTEL</i> • <i>Pelajar dapat menceburi bidang komputer dengan lebih mendalam.</i> | |
| Name of VIP Nama VIP | <i>Tiada</i> | |
| Name of guest VIP Nama tetamu daripada VIP | <i>Tiada</i> | |
| Main execution Pelaksanaan aktiviti utama | <ol style="list-style-type: none"> 1. <i>Carian Atas Talian</i> ✓ <i>Membuat carian menerusi Internet</i> 2. <i>Asas Adobe Photoshop</i> ✓ <i>Mencipta iklan</i> 3. <i>INTEL Learn Easy Steps</i> ✓ <i>Latihan menggunakan komputer di samping penerangan perisian dan Internet sepanjang bengkel dijalankan.</i> 4. <i>Asas Microsoft Office Word</i> ✓ <i>Memindahkan gambar dari muat turun melalui internet ke Microsoft Office Word</i> | |
| Supporting activities Aktiviti Sokongan | <ul style="list-style-type: none"> • <i>Pembelajaran mencipta logo secara atas talian menerusi laman sesawang Designimo.com</i> | |
| Other participants Peserta Lain | <i>Tiada</i> | |
| Photo caption Keterangan gambar | <ol style="list-style-type: none"> 1. <i>Carian Atas Talian</i>  <p style="text-align: center;">Gambarajah 1.0 : Petugas sedang menyampaikan cara membuat carian menerusi internet dengan beberapa langkah mudah</p> | |

ITEM
JENISINFORMATION
MAKLUMATNOTES
NOTA

2. Asas Microsoft Excel (Cara Mengira)



Gambarajah 2.0 : Beberapa orang pelajar sedang menyiapkan tugas masing-masing di samping dibantu oleh pihak petugas

3. INTEL Learn Easy Steps



Gambarajah 3.0 : Pelajar bersama dalam sesi latihan sepanjang bengkel dijalankan

4. Asas Microsoft Power Point (Kad Raya)



Gambarajah 4.0 : Pelajar sedang menyiapkan tugas yang diberikan


Photo caption names
Keterangan gambar
berserta nama

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NOTA**1. Asas Microsoft Excel (Cara Mengira)**

Dari Kiri : Afiq, Azrin, Faiz, Azramadan

2. INTEL Learn Easy Steps

Dari Kiri : Syazwani Aqilah, Nurul Murni, Nurul Izzati, Noorain

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| | <p>3. Asas Microsoft Power Point (Kad Raya)</p>  <p><i>Dari Kiri : Haiqal, Tuafiq, Hafiz, Aminoor, Afiq, Arif, Raja, Alif</i></p> | |
| <p>Translation Terjemahan</p> | <p><i>English or BM version of special names/titles Versi Bahasa Melayu dan Inggeris bagi nama khas / gelaran</i></p> | |
| <p>Supporting documents Dokumen Sokongan</p> | <p><i>Include speeches, souvenir programme, agenda etc Termasuk ucapan, cenderamata, aturcara dan lain-lain.</i></p> | <p><i>Enclose as attachment Sebagai lampiran</i></p> |

**PLEASE SUBMIT YOUR WRITTEN REPORT & PHOTOS BASED ON THIS GUIDE TO THE
CONTENT APPLICATION DEVELOPMENT DEPARTMENT WITHIN ONE WEEK OF THE
EVENT**

**SILA KEMUKAKAN LAPORAN BERTULIS & GAMBAR-GAMBAR BERLANDASKAN
PANDUAN YANG DIBERIKAN DAN HANTAR KE JABATAN PEMBANGUNAN APLIKASI
KANDUNGAN DALAM TEMPOH SEMINGGU SELEPAS ACARA / PROGRAM
BERLANGSUNG**